**COP CONDO ASSOCIATION BOARD MEETING**

**MINUTES OF THE MAY 22, 2018 MEETING**

This is the last of the regular season COP Board Meetings before the summer season break of 2018. This meeting was held in the residence of President Don Rife, 12622 W Prospect, Sun City West, AZ 85375

**Introduction of visitors:** Seven residents attended this meeting.

**Board members present:** President Don Rife, Treasurer Dick Landis, Secretary Rich Hoyt, Director Sue Vasconcellos, and Director Diane Shapiro.

**Open the meeting:** Determining a quorum was present, President Rife opened the meeting at 10:03 AM.

**Approve April Board meeting minutes:** Motion carried unanimously.

**Approve April financial statement:** Motion carried unanimously.

**COMMITTEE REPORTS:**

**Architectural:** Rich and Sheryl Hoyt requested board approval to add more bricks to their back patio. D. Rife made the motion to approve this request, seconded by S. Vasconcellos, and the motion passed unanimously.

Tom and Joan Humphrey requested to put specific decorations on the front or side of their garage. After board discussion S. Vasconcellos made the motion, seconded by D.Landis to not allow the specific decorations to be put in view from the street. The motion carried with a 4-1 vote.

**Grounds:** Bob Frank requested the COP replace the tree that was taken down between his driveway and Dick Landis.

Ken Davis requested an Ash tree be planted in his front yard that would not interfere with the landscape plumbing. Roofmate D. Shapiro concurred with this request.

Chet and Deb Penta requested new gravel rocks be placed around the newly trimmed Sage bushes that have been completely cut back in their 3 year cycle.

Jim Kossman delivered and water report with details on the repairs and use of water in the HOA over the past several months. Mr. Kossman has “mapped” the sprinkler systems and made repairs much easier than in the past.

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D. Landis made a motion, seconded by S. Vasconcellos to accept the grounds proposals in total, and the motion passed unanimously.

**Old business:** No issues under this category were discussed.

**New business:**

1. President Rife shared the recommendation that a separate email address be created for the COP board members. This is a recommendation of the Organization of Home Owner’s Associations (OHOA) for personal protection for board members everywhere. This is still an item for discussion at the beginning of our Fall 2018 sessions.
2. Discussion on creating a rudimentary and reasonable web site for our COP HOA were discussed. This item will be researched and discussed in the FALL. The web site would reduce the amount of communication(s) necessary to be sent out to residents and overall clerical duty assignments.

**Next meeting:** The next regular meeting of the board of directors for the COP HOA will be Saturday, September 22, 2018 @ 10:00 AM at the residence of Don Rife.

**Motion to adjourn:** D. Landis made the motion, seconded by S. Vasconcellos, that the meeting be adjourned. The motion passed unanimously and the meeting closed at 11:35 AM.

Respectfully submitted,

Rich Hoyt

COP Secretary