**MINUTES for SPECIAL COP**

**BOARD MEETING**

January 2, 2018

12622 W Prospect, SCW

**INTRODUCTION OF VISITORS:** Two residents were present.

**BOARD MEMBERS PRESENT:** President Rife, Vice-President Snyder, Treasurer Landis, Secretary Hoyt, Director Vasconcellos, Director Shapiro, and Director Artz

**OPEN MEETING:** The meeting began at 10:00 AM

**SPECIAL BUSINESS:** President Rife read an architectural request for resident Robert Frank. Mr. Frank wanted to replace the old Arcadia door from the bedroom to his back porch with a new window that would match all the other new windows being installed on his unit. This window would also compliment the colors already used on this unit. D. Landis made a motion to approve this request, S. Vasconcellos seconded the motion, and the board voted unanimously to approve this request.

**MOTION TO ADJOURN:** D. Shapiro made a motion to adjourn the meeting, J. Snyder seconded the motion, and the board voted unanimously to end the meeting at 10:05 AM.

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**Respectfully submitted,**

**Rich Hoyt**

**COP Secretary**