**MINUTES OF THE SPECIAL MEETING OF THE COP HOA**

**OCTOBER 29, 2019 @ 5:00 PM**

12627 W Castle Rock Dr, SCW @ 5:00 PM

**Recognition of members:** There was one resident present at this meeting: Linda Roberts

**Board members present:** President Rich Hoyt, Directors Diane Shapiro and Sue Vasconcellos, Treasurer Ken Davis and Secretary Dave Roeker.

**Open the meeting:** President Hoyt opened the formal meeting at 4:58 PM.

**Discuss and approve plans for Jim and Sue Sutherland to renovate their front courtyard:**

The Sutherlands want to remove the perpendicular wall by their entry that cannot be seen from the street. They also want to resurface their courtyard behind the wall with pavers.

Discussion followed to make sure we all understood what was being requested by the Sutherlands. Diane Shapiro made a motion to approve the request. Sue Vasconcellos seconded the motion. Motion carried.

**Motion to adjourn:** A motion was made by Sue Vasconcellos, seconded by Rich Hoyt to adjourn the meeting. The motion carried. The meeting was adjourned at 5:05 PM.

Respectfully submitted,

Dave Roeker COP HOA Secretary