**COP CONDO ASSOCIATION**

**AGENDA for Wednesday 10.21.20 @ 9:30 AM**

**12711 and 12715 W Castle Rock Dr on Front Patios**

**RECOGNITION OF VISITORS:** No visitors should attend (see below)

In keeping with COVID-19 Safety Precautions, only the Board of Directors (BOD) and Committee Chairman should attend. Masks must be worn. If you have an issue, please submit a written request to Ken Davis to add it to the agenda; and ask a Board Member to present it.

**BOARD MEMBERS PRESENT (**Establish quorum):

**CALL TO ORDER:**

**OPPORTUNITY TO ADD TO THE AGENDA:**

**PRESIDENT’S REPORT (Diane Shapiro-Acting):**

1. Welcome back!
2. Former HOA Members that have SOLD their units

* Hoyt’s
* Don Rife
* Kossman’s
* Snyder’s

1. The Welcome Committee is gearing up to welcome the NEW HOA Members that will be moving in soon. We can use another volunteer or two.

**APPROVAL OF THE LAST REGULAR BOARD MEETING MINUTES (Dave Roeker):**

**TREASURER’S REPORT (Ken Davis):**

1. Board approval of the June through September financial statements from Colby Management
2. Receipts and disbursements. No new invoices have been submitted during the summer months. In order for invoices to be paid, they must be submitted within 30 days of work completion. Loma Verde is currently in violation and has been notified
3. Need a new, PROPOSED two year Loma Verde contract for 2021-22 NLT 15 November. New Landscape bidders will be considered. Jan Nelson please take for action
4. Need volunteers for the 2021 Budget Committee to meet early November.

**COMMITTEE REPORTS:**

**ARCHITECTURAL (Jim Snyder):**

1. Boardapproval needed for two ARC Approved projects completed during September or early October.

* Nora Guest replaced her windows with double pane upgrades with frames painted tan to match her unit
* Chet Penta is adding Security Bars to the two rear windows, painted tan to match the unit
* John Spicer’s request for reimbursement for replacement of a 4x4 patio post without getting multiple bids as advised.

1. Board approval of the revised Architectural Plans (submission) Form to add Committee Member signature, date and recommendation

**GROUNDS (Jan Nelson):**

1. Discuss shrubs and trees
2. Discuss water usage
3. Discuss winter seeding
4. Discuss weed control contract
5. Discuss Gardening Rules and Regs
6. Discuss signs

**OLD BUSINESS:**

1. Reminder to use the Colby digital monthly fees form
2. Continued encouragement to use the web site “copcondo.org” to be maintained current by Ken Davis and Paul Hubbard

**NEW BUSINESS:**

1. We need a working committee to nominate both a new President and Architecture Chairman to replace departing Board Members Rich Hoyt and Jim Snyder. We should also consider the option to downsize the Board from 7 to 5 active members.
2. Add any issues presented before opening the meeting that were not architectural or gardening issues.
3. Plan for a “Gathering on the Green” in November if Covid-19 Safety precautions allow. Suggest gatherings be held the 3rd Thursday every other month (i.e., 19 November, 15 January, and so forth)

**NEXT MEETING DATE:**

1. With the holidays approaching, possibly combine the November and December Board Meetings on Thursday December 17. Committees will be working on Nominations for new Directors, renewing Landscape and Pest Control Contracts, and working up the 2021 Budget

**MOTION TO ADJOURN:**