**COP CONDO ASSOCIATION MEETING**

**AGENDA for Saturday 03.19.22 @ 10:00 AM**

**Davis’ at 12711 W CASTLE ROCK DR**

***Please use our website: “copcondo.org”***

**RECOGNITION OF VISITORS:** All guests are welcome. Limited seating is available. Masks are recommended; required if you are unvaccinated. *Guests, please hold remarks until end of the meeting*.

**CALL TO ORDER: President (Ken Davis):** *Gavel*

**RESIDENTS PRESENT (Pass Sign-in Sheet):**

**BOARD MEMBERS PRESENT (Establish Quorum)**

**APPROVAL OF MINUTES: (SECRETARY: Pat Sannerud)**

1. Need Board approval of the Regular Meeting minutes for 19 Feburary 2022. The Minutes are posted on our website “copcondo.org” once approved.

**PRESIDENT’S REPORT: (Ken Davis)**

1. The COP HOA Annual Meeting was held Saturday 12 March 2022 at 10:00 am in the Cul-de-Sac. In person attendance may have set a new record at 36. Forty (40) Ballots were returned and counted, easily exceeding at quorum of 25 out of 49 possible. Both nominees for the BOD, Jan Nelson and Tina Blair, as well as the 2022 Budget were unanimously approved.
2. Since our last meeting, a contract was signed with Community Association Underwriters (CAU) to provide our Master Insurance Policy beginning 1 March 2022.

**ELECTION OF OFFICERS FOR 2022-23: (Ken Davis)**

1. At a minimum, we need to elect a new Vice President to replace retiring Diane Shapiro.
2. We also need to appoint a replacement for Tom Smith as board member and Architectural Chairman.

**VICE PRESIDENT REPORT: (Diane Shapiro):**

1. Nothing to report.

**TREASURER’S REPORT: (Ken Davis)**

1. Approval of the January Financials was completed at our February meeting.
2. Review the Financials for February.
   * Discuss Operating and Reserve balances
3. Disbursements for February include:
   * Loma Verde Landscape $1,017.13 for irrigation repairs
   * Ken Davis $16 for Annual Ballot copies and $25 for OHOA Leadership classes
   * Jan Nelson $42.50 for replacement black toner cartridge
4. I am currently working with Jeff Leane at LaBarre/Oksnee Agency in Scottsdale to setup the new Master Insurance Policy with Community Association Underwriters (CAU). The CAU Underwriters determined our current replacement cost for buildings and common space at $12,525. Our new annual premium is $14,400 with a 1/3 deposit of $4,801 due this month. The remainder will be paid over the next 8 months. We started the new coverage on 1 March 2022.

**COMMITTEE REPORTS:**

**ARCHITECTURAL (Tom Smith):**

1. New Architectural Requests submitted since the last Board Meeting:

* None

1. Homeowners are reminded that an Architectural Request must be approved by the Board before any new exterior projects are started.

**GROUNDS (Jan Nelson):**

1. Water use report for January-February.
2. Ray replaced irrigation lines and valves at 12607 and 12631 Castle Rock. He also repaired a main water line at 12738 Omega.
3. The Grounds Committee meeting was recently held and will be discussed at the BOD meeting.
4. Discuss preparations for citrus gleaning in late March.

**PAINTING Committee (Tina Blair):**

1. Six paint colors schemes have been approved by the BOD. Tina Blair and her team has contacted all homeowners and completed individual meetings for color selection. You must agree with your roofmate on a color scheme.
2. At the Annual Meeting the painting of mailboxes on a single adjoining pole were discussed. Both homeowners must agree to paint the mailboxes or neither will be painted.

**WELCOME Committee (Sharon Davis): Next Gathering on the Green**

1. We are having a POTLUCK at our next Gathering on the Green (GoG) to be held on 15 March (3rd Tuesday) at 3:00 pm behind Sutherlands. The HOA will provide a cake to celebrate February and March birthdays. Please bring a *main dish or side* for 6-8 people to share, as well as, your favorite drink and a chair.

**UNFINISHED BUSINESS: (None)**

**NEW BUSINESS*: Floor is now open for anyone to speak.***

1. Add any issues presented before opening the meeting that were not architectural or gardening issues.

**NEXT MEETING DATE:**

1. The next Regular Board Meeting is scheduled for Saturday 16 April at 9:30 am at 12711 Castle Rock Drive.

**MOTION TO ADJOURN:** *Gavel*